



Government of West Bengal  
Office of The Executive Engineer  
Housing Construction Division No IV,  
21, Bharat Sabha Path, Kolkata – 700012.  
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E-MAIL – hcddivision4@gmail.com

Memo No : 684 /XIV-100/P-IV

Dated: 15.06.2016

**e-NOTICE INVITING TENDER**  
**No. 05 OF 2016-17 OF THE EXECUTIVE ENGINEER,**  
**HOUSING CONSTRUCTION DIVISION NO. IV**  
**Tender Reference. WBHOUSING/EE/HCD-IV/e-NIT-05 OF 2016-17.**

The Executive Engineer, Housing Construction Division No. IV, Housing Directorate, invites e-tender for the work detailed in the table below. (Submission of Bid through **online**)

Sl. No	Name of work	Estimated Amount	Earnest Money	Cost of Documents including W.B.F. 2911(ii)	Period of completion	Name of concerned Sub-Division	Eligibility of Bidder
		(in Rs.)	(in Rs.)	(in Rs.)			
1	Renovation work to RHE Bhagirathi, Berhampore, repairing of block no A to G with face upliftment of building under HCSD No-XXI.	9,35,062.00	18,701.00	1005.00 (per set) As per G.O No-199-CRC/2M-10/2012 dt.21/12/2012 of PWD CRC Br. the intending tenderers shall not have to pay the cost of tender documents for the purpose of participating in e-tendering. Lowest tenderer must have to pay cost of tender documents at the time of formal agreement.	60 Days	Assistant Engineer, Housing Construction sub-Division No. XXI Berhampore, MSD	Bonafied and resourceful & financially sound agencies having credential (minimum 40% of estimated work value in single work) of similar nature of jobs within last five years
2	Renovation work to RHE Lalbagh, Murshidabad, repairing of block no A to D & Pump house with face upliftment of the building under HCSD No-XXI.	9,44,511.00	18,890.00		60 Days	Assistant Engineer, Housing Construction sub-Division No. XXI Berhampore, MSD	Bonafied and resourceful & financially sound agencies having credential (minimum 40% of estimated work value in single work) of similar nature of jobs within last five years

- In the event of e-filling, intending bidder may download the tender documents from the website : <http://wbttenders.gov.in> directly with the help of Digital Signature Certificate & necessary cost of tender document (tender fees) and earnest money may be remitted through demand draft/pay order/bankers cheque issued from any nationalized bank in favour of Executive Engineer, Housing Construction Division No. IV and also to be documented through e-filling (colored scan copy of EMD is to be uploaded). The original part of online submission of tender fees, EMD as per prevailing G.O.



2. Both Technical document and Financial Bid are to be submitted in technical (Statutory & Non- Statutory) and final folder concurrently duly digitally signed in the website **wbtenders.gov.in**.
3. The Technical document and Financial Bid submitted online( As per time schedule mentioned herewith).
4. The **FINANCIAL OFFER** of the prospective tenderer will be considered only if the **TECHNICAL Document** of the tenderer found qualified by the Executive Engineer, Housing Construction Division No. IV. The decision of the Executive Engineer, Housing Construction Division No. IV will be final and absolute in this respect. The both list of Qualified Bidders will be displayed in the website and also in the Notice Board of the office of the Executive Engineer, Housing Construction Division Circle No. IV, on the scheduled date and time.

5. **Eligibility criteria for participation in the tender.**

- i) Bonafied and resourceful & financially sound agencies having credential (minimum 40% of work value in single work) of similar nature of jobs within last five years
- ii) The prospective bidders shall have satisfactorily completed **as a prime agency** during the last 5 (five) years from the date of issue of this e-NIT at least one work of similar nature of P.W.D/PWD(Roads)/Construction Board/Housing Department, Government of West Bengal : [Non statutory Documents]

**N.B. :- Completion certificate should contain a) Name of work , (b) Name of Client,(c) Amount put to tender, (d) Schedule month and year of commencement and completion as per work order (e) actual month and year of completion.**

- iii) The prospective bidders shall have in their full time engagement experienced technical personnel, the minimum being one Civil Engineering Diploma holder (Authenticated documents in respect of qualification and engagement shall be furnished for Technical Evaluation.) [Non statutory Documents]
- iv) Valid updating status Pan card of Income Tax , copy of last I.T. Return, Sales Tax challan / Sales Tax , Professional Tax clearance certificate , VAT registration certificate which should be valid upto the date of opening of tender and credentials document(alongwith postal address, present phone number, fax no. of authority concerned who has issued such credentials) should be documented through e-filing [Non statutory Documents].
- v) Declaration regarding Structure and Organization duly digitally signed by the applicant to be submitted alongwith application.
- vi) In case of Registered Unemployed Engineers' Co-operative Societies and Registered Labour Co operative Societies, documents of credentials showing satisfactory completion of a single work in P.W.D/PWD(Roads)/Construction Board/Housing Department of Government of West Bengal of value not less than **40%** of the Estimated Cost of the work applied for should be documented through e-filing. Audited balance Sheet showing accounts up to previous year and 'Certificate of Registration' and 'Certificate for Validity of Registration' from the respective Assistant Registrar of Co-operative Societies, Bye Law, Professional Tax Deposit Challan , PAN Card must be documented through e-filing. Also in case of Registered Unemployed Engineers' Co-operative Societies, documents in satisfying the following criteria are required to be documented through e-filing:-
- vii) Joint venture will not be allowed to participate in the above NIT.
- viii) A prospective bidder participating in a single job either individually or as partner of a firm shall not be allowed to participate in the same job in any other form.
- ix) Where there is a discrepancy between the unit rate & the line item total resulting from multiplying the unit rate by the quantity, the unit rate quoted shall govern.
- xi) Prevailing safety norms has to be followed so that LTI (Loss of time due to injury) is zero.



- xii) The evaluation committee will have sole discretion to decide eligibility of the contractor on the basis of e-filing documents and reserves the right to refuse any explanation to contractors found ineligible after scrutiny.

6. **No mobilization /secured advance will be allowed.**

7. Agencies shall have to arrange land for erection of Plant & Machineries, storing of materials, labour shed, laboratory etc. at their own cost and responsibility.
8. All materials such as cement, steel are to be procured at his own cost. Quality of material should be maintain as per reliable B.I.S. Code with necessary test report.
9. Recovery of as constructional Labour welfare cess @ 01(one) % of construction cost (Regulation of Employment & conditions of service Act. 1996) will be implemented in this Tender and will be recovered from every bill of the selected agency. Vat, Royalties and other statutory taxes will have to borne by the contractor and the rate in the schedule of rates is inclusive of all such taxes and cess as stated above.
10. In connection with the work, **Arbitration** will not be allowed. **The Clause No. 25 of 2911(ii) is to be considered as deleted clause vide gazette notification no 558/SPW-13th December, 2011.**
11. **Bids shall remain valid** for a period not less than 120 (One hundred twenty) days after the dead line date for Financial Bid submission. Bid valid for a shorter period shall be rejected by the Executive Engineer, Housing Construction Division No. IV as non-responsive. If the bidder withdraws the bid during the period of bid validity the earnest money as deposited will be forfeited forthwith without assigning any reason thereof.

13. **Important information:-**  
**Date & Time schedule**

Sl. No.	Particulars	Date & Time
1	Date of uploading of N.I.T. Documents (online)	17.06.2016
2	Documents download/sell start date (Online).	17.06.2016 after 18.55 hrs
3	Documents download/sell end date (Online).	11.7.2016 up to 09.00 hrs
4	Bid submission start date (Online).	17.06.2016 after 18.55 hrs
5	Bid Submission closing (Online).	11.7.2016 up at 10.00 hrs
6	Last Date of submission of original copies & of Tender Documents and Earnest Money Deposit (Offline).	Will be intimated to the lowest tenderer online.
7	Opening date for Technical bid/ proposals (Online).	11.7.2016 hrs at 12.00 hrs

14. **LOCATION OF CRITICAL EVENT**

**Bid Opening**



**Office of The Executive Engineer  
Housing Construction Division No IV,  
21, Bharatsabha Path, Kolkata –12.**

15. The Agency will be liable to maintain the work at working portion at the appropriate service level to the satisfaction of the Engineer-in-Charge at his own cost for a period as per prevailing Govt. rule from the date of completion of the work. If any defect/damage is found during the period as mentioned above contractor shall make the same good at his own cost expense to the specification at par with instant project work. Failure to do so, penal action against the Agency will be imposed by the Department as deem fit. The Agency will have to quote his rate considering the above aspect.

16. All Bidders are requested to present in the 'Office of the of Executive Engineer, Housing Construction Division No-IV, during opening the financial bid. The Executive Engineer, Housing Construction Division No-IV, may call **Open Bid/Sealed Bid** after opening of the said bid to obtain the suitable rate further, if it is required. No objections in this respect will be entertained raised by any Bidder who will present during opening of bid, or from any Bidder who will absent at the time of opening of Financial Bid. No informal tenderer will be entertained in the Bid further.

17. Site of work and necessary drawings may be handed over to the agency phase wise. No claim in this regards will be entertained.



18. **Earnest Money** : Earnest money @ 2% of the estimated amount of as mentioned in the first page of this NIT must be submitted (in favour of Executive Engineer, Housing Construction Division No. IV) by the lowest bidder within the specified time in the form of Demand Draft or Pay Order or Bankers Cheque of any Nationalized Bank (N.S.C. & K.V.P. will not be accepted as Earnest money with the Tender). Amount of Earnest Money have mentioned in attached sheet of this NIT.  
**[only colour scanned copy EMD draft to be uploaded during uploading of this tender]**
19. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information's that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense.
20. The intending Bidders shall clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department The Executive Engineer, Housing Construction Division No-IV reserves the right to reject any application for purchasing Bid Documents and to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have incurred by any Tenderer at the stage of Bidding.
21. **Refund of EMD** :The Earnest Money of all the unsuccessful Tenderers deposited in favour of the concerned Executive Engineer along with the Tenders will be refunded by the said Executive Engineer on receipt of application from Tenderers on the basis of P.W.D. accounts branch notification no. 451-A/ PW/O/10C-35/10 dated 26/07/2011 of Secretary to the Govt. of West Bengal.
22. **Prospective applicants are advised to note carefully the minimum qualification criteria as mentioned in 'Instructions to Bidders' before tendering the bids.**
23. **Conditional/ Incomplete tender will not be accepted.**
24. The intending Tenderers are required to quote the rate *on line*.
25. Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating thereto and the rules made and order issued there under from time to time.
26. **Guiding schedule of rates:** P.W.D. schedule of rates Govt. of West Bengal effect from 01.12.2015 both for building & S&P work.
27. During the scrutiny, if it come to the notice to tender inviting authority that the credential or any other paper found incorrect/ manufactured/ fabricated, that bidder would not allowed to participate in the tender and that application will be out rightly rejected without any prejudice. The Executive Engineer, Housing Construction Division No. IV reserves the right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
28. In case if there be any objection regarding prequalifying the Agency that should be lodged to the The Executive Engineer, Housing Construction Division No. IV within 2 days from the date of publication of list of qualified agencies and beyond that time schedule no objection will be entertained by the The Executive Engineer, Housing Construction Division No. IV
29. Before issuance of the **WORK ORDER**, the e-tender inviting authority may verify the credential and other documents of the lowest tenderer if necessary. After verification if it is found that the documents submitted by the lowest tenderer is either manufactured or false in that case work order will not be issued in favour of the said Tenderer under any circumstances.
30. If any discrepancy arises between two similar clauses on different notification, the clause as stated in later notification will supersede former one in following sequence.  
i) Form No. 2911(ii).  
ii) e-NIT  
iii) Special terms & conditions.  
iv) Technical Bid.  
v) Financial Bid
31. The prospective renderers or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 3 (three) years. Such abandonment or rescission will be considered as disqualification towards eligibility.

32. The prospective tenderers should own/ lease/ arrange the required plant and machinery if required. Conclusive proof of machinery in working condition if required shall have to be submitted. (Non-Statutory documents)

**33. Qualification criteria.**

The tender inviting & Accepting Authority will determine the eligibility of each bidder, the bidders shall have to meet all the minimum regarding.

- a) **Financial Capacity.**
- b) **Technical Capability comprising of personnel & equipment capability.**
- c) **Experience/Credential**

The eligibility of a bidder will be ascertained on the basis of the digitally signed documents in support of the minimum criteria as mentioned in a, b, c above. If any document submitted by bidder is either manufacture or false, in such cases the eligibility of the bidder/ tenderer will be out rightly rejected at any stage without any prejudice .

S. K. Sen  
21/06/16

**Memo No. 684/1(2)/ XIV-100/P-IV**

Copy forwarded to the Deputy Director of Information, I&CA dept. Govt. of West Bengal (In duplicate) with a request for Newspaper circulation.

Encl: Advt. Matter.

**Sd/- S. K. Sen Sarma**  
Executive Engineer

Housing Construction Division No. IV

Dated : 15.06.2016

**Sd/- S. K. Sen Sarma**  
Executive Engineer

Housing Construction Division No. IV

Dated : 15.06.2016

**Memo No. 684/2(20)/ XIV-100/P-IV**

Copy forwarded for favour of kind information to :-

- 1) The Chief Engineer, Housing Directorate (In duplicate).
- ✓ 2) The Joint Secretary, Housing Department for display on the Website of Housing Department.
- 3) The Superintending Engineer, Housing Constn. Circle No. I (In duplicate) / II / Presidency Circle I.
- 4) The Executive Engineer, Housing Constn. Divn. No. I/II/III/V/VI/VII/VIII
- 5) The Assistant Engineer, Housing Construction Sub-Division No.X/XXI/XXII
- 6) The Divisional Accounts Officer, Grade-II
- 7) Notice Board of this Office.
- 8) Estimating Branch of this office for information.

96(S)  
21/06/16

S. K. Sen  
15/06/16

Executive Engineer

Housing Construction Division No. IV